

Marine Creek Meadows Homeowners Association, Inc.

Notice of 2023 Annual Meeting

July 1, 2023

Dear Marine Creek Meadows HOA Member,

In accordance with Article X of the Bylaws for Marine Creek Meadows Homeowners Association, Inc. you are hereby given notice that the 2023 Annual Meeting is being scheduled for July 20, 2023, at 6:00pm at the Northwest Fort Worth Library located at 6228 Crystal Lake Drive. The primary purpose of the Annual Meeting is to elect a new Board of Directors, review 2022 and 2023 business, and discuss future plans for the HOA. The association will elect two (2) members to the Board of Directors. For the convenience of homeowners, you may also attend this meeting on Zoom. Instructions are included. In the event you can not attend please complete the attached proxy.

Additionally, the Board of Directors will be having a meeting prior to the annual meeting at 5:45pm on July 20, 2023. The public can view this meeting at the library or on the same zoom link. The board meeting agenda is as follows.

1. Introduction and verification of quorum
2. Review Prior Board Meeting Minutes
3. Adoption of Capitalization Fee Policy
4. Other New Business
5. Adjournment

Candidacy forms must be submitted by July 18, 2023. The election will be held on www.marinecreekmeadows.com. You must be registered to participate. Online voting will open after the completion of the annual meeting and will remain open for 24 hours. The Association anticipates posting election results within forty-eight business hours of the annual meeting. Please contact Ryan Smith at Ryan@legacysouthwestpm.com or 214-705-1615 with any questions. We look forward to your participation in the meeting and election.

Regards,

Legacy Southwest Property Management

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: ryan@legacysouthwestpm.com

Marine Creek Meadows

Homeowners Association, Inc.

Topic: Marine Creek Meadows

Time: Jul 20, 2023 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86109797651?pwd=bk9oVTBwWHgyKzVDSzVrejIrdFlIQT09>

Meeting ID: 861 0979 7651

Passcode: 472436

One tap mobile

+13462487799,,86109797651#,,, *472436# US (Houston)

+17193594580,,86109797651#,,, *472436# US

Dial by your location

• +1 346 248 7799 US (Houston)

Meeting ID: 861 0979 7651

Passcode: 472436

Find your local number: <https://us02web.zoom.us/j/86109797651?pwd=bk9oVTBwWHgyKzVDSzVrejIrdFlIQT09>

Annual Meeting Agenda October 3, 2023, 6:00pm

- I. 6:00 PM - Call to Order
- II. Verification of Quorum
- III. Introductions
- IV. Approval of minutes from last Annual Homeowner Association Meeting
- V. Presentation of Candidates for Board of Directors
- VI. Explanation of Online Election
- VII. Financial Review
- VIII. New Business
- IX. Adjourn
- X. Question and Answer

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Marine Creek Meadows
Homeowners Association, Inc.

Board Member Candidacy Form
2023 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Director?
(Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2023 Annual Meeting packet.

Signed: _____

Date: _____

Please mail or email the form to the address listed below by July 18, 2023.

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Marine Creek Meadows

2023 Annual Meeting

Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Marine Creek Meadows Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

☐ Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

☐ Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of the Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

☐ Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

The deadline to return the proxy is July 18, 2023

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