

# *Marine Creek Meadows Homeowners Association, Inc*

## Notice of 2024 Annual Meeting

October 15th, 2024

Dear Marine Creek Meadows HOA Member,

In accordance with Article X of the Bylaws for Marine Creek Meadows Homeowners Association, Inc., you are hereby given notice that an Annual Meeting of the Members is scheduled for October 15<sup>th</sup>, 2024 at 6:30 pm. The primary purpose of the Annual Meeting is to elect three (3) new members to the Board of Directors, review the business of the Association, review 2024 financials and discuss 2025 plans. The Board of Directors each serve a two-year term. The meeting will be held at the Eagle Mountain Saginaw ISD Administration Building 1600 Mustang Rock Rd., Ft. Worth, Texas 76179 and via Goto Meeting.

### **Marine Creek Meadows Annual Meeting**

Oct 15, 2024, 6:30 – 7:30 PM (America/Chicago)

**Please join my meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/879778389>

**You can also dial in using your phone.**

Access Code: 879-778-389

United States: [+1 \(646\) 749-3122](tel:+16467493122)

**Get the app now and be ready when your first meeting starts:**

<https://meet.goto.com/install>

**Please note that in order to hold an Annual Meeting a quorum of 5%, or 18 homeowners must be present in person or by proxy. If you are unable to attend the meeting, please fill out the online or attached proxy and return by noon October 14, 2024. If you do not wish to assign your proxy to another person or wish to vote online, please select option 3 (Quorum Only) on the Proxy form.**

The election of three (3) Board of Directors will be held after the completion of the annual meeting on the association's website [www.marinecreekmeadowshoa.com](http://www.marinecreekmeadowshoa.com). You must be registered to participate and only one vote per household is allowed. Voting will remain open for 72 hours and we anticipate releasing results of the election within forty-eight business hours of close of the election. If you cannot attend the meeting and do not wish to vote online, you may complete the proxy. All proxies must be turned in by noon October 14<sup>th</sup>, 2024, to Ryan Smith. No proxies will be accepted after this time. All proxies will be validated.

No floor nominations will be taken. Enclosed with this notice you will find a candidacy form. The candidacy form should be completed for each person who would like to run for a position on the Board of Directors. The form must be received by Ryan Smith on or before 5pm, October 11<sup>th</sup>, 2024, and will soon thereafter be shared with the community. For those candidates that timely submit a form, your name will be placed on the ballot.

We look forward to seeing you at the Annual Meeting of the Association on October 15<sup>th</sup>, 2024.

Regards,

Ryan Smith, Director of Association Management  
Legacy Southwest Property Management

*Marine Creek Meadows Homeowners  
Association, Inc*

*Board Member Candidacy Form*  
2024 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Directors? (Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire will be published in the 2024 Annual Meeting packet.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Please email the form to the address listed below by 5 pm on October 11th, 2024.**

*Marine Creek Meadows Homeowners  
Association, Inc*

**ACC Candidate Questionnaire**

**Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Please tell us about yourself:** Include business, Spouse, Children, Hobbies etc.

**Please write past experiences/work** that qualifies you for a position on the to serve on the committee listed above.

**Do you have any commitments that will restrict** you from serving on any committee (Travel, employment, other meetings)?

By submitting this form and signing below, I acknowledge that if appointed by the Board of Directors I accept those responsibilities as described in the Governing Documents of the Association. Also, I understand that, by Texas State Law, I will be unable to serve on the committee if I, or any member of my household hold a position on the Board of Directors. If that happens, I will need to resign immediately.

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Sign and date

**Please return this form via email [Ryan@legacysouthwestpm.com](mailto:Ryan@legacysouthwestpm.com)**

*Marine Creek Meadows*  
*Homeowners Association, Inc.*

**Marine Creek Meadows**  
**Homeowners Association, Inc.**  
**2024 Annual Meeting**

Proxy

**KNOW ALL MEN BY THESE PRESENTS**, that the undersigned Homeowner in Marine Creek Meadows Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

Option #1 \_\_\_\_\_ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of the Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

\_\_\_\_\_  
Owner's Name (Printed)

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Owner's Property Address

\_\_\_\_\_  
Date

**The deadline to return the proxy is noon on October 14<sup>th</sup>, 2024 to the email or address listed below.**

Legacy Southwest Property Management, LLC  
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034  
Phone: 214.705.1615 Email: [Ryan@legacysouthwestpm.com](mailto:Ryan@legacysouthwestpm.com)

*Marine Creek Meadows*  
*Homeowners Association, Inc.*

Annual Meeting Agenda  
October 15, 2024  
6:30pm

- I. 6:30 PM - Call meeting to Order
- II. Introductions
- III. Verification of Quorum
- IV. Approve Prior Meeting Minutes
- V. Financial Review
- VI. 2025 Plans
- VII. Other New Business and Announcements
- VIII. Adjourn